

Charity registration number 1179366

Company registration number 9812411 (England and Wales)

**HEART OF GLASS ST HELENS LTD**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

# HEART OF GLASS ST HELENS LTD

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	J E Carruthers P P Hogan J Jones H Firth D M Foster G J Pennington J Rowlands J P Whaling J E Samuels A G Osundeko H R Hathiwala B Carlisle (Appointed 20 March 2023) N Mellor (Appointed 20 March 2023) A Uzomah-Uwalaka (Appointed 20 March 2023)
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<b>Secretary</b>	P Fox
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<b>Charity number</b>	1179366
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<b>Company number</b>	9812411
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<b>Registered office</b>	11 Haydock Street St Helens Merseyside WA10 1DD
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<b>Auditor</b>	Mitchell Charlesworth (Audit) Limited 3rd Floor 5 Temple Square Temple Street Liverpool Merseyside L2 5RH
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<b>Bankers</b>	National Westminster Bank plc 5 Ormskirk Street St Helens Merseyside WA10 1DR
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## HEART OF GLASS ST HELENS LTD

### TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT)

**FOR THE YEAR ENDED 31 MARCH 2023**

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The trustees present their annual report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### **Objectives and activities**

Heart of Glass is a community arts organisation. We support *the work* of artists and communities. We understand our community as everyone we work with, from artists and communities of interest, place or experience to the audiences we reach, and the ecology of partners and individuals with whom we connect. People, individually and within their communities, are central to both our thinking and our practice. We champion co-created arts practices and partnership working by supporting a creative process that reflects and responds to contemporary life and creates space for dialogue, research, learning and experimentation. In addition to the development of new work, we also produce specialised projects, professional development opportunities, resources and publications for all those who make, watch, research, study, teach, produce, present, write about and archive collaborative and social arts practice. Our programme embodies the principle of partnership. This involves close collaboration with a range of arts partners as well as cross sector, community and voluntary partners – including Local Authorities, schools, International festivals and networks, HE Partners, community groups, campaigners and businesses. Our work occupies spaces in what might be described as non-traditional arts locations - forests, libraries, high streets, youth centres, empty shops, local farms, schools – spaces that we hold and inhabit in common. We believe every one of us has the right to have our voices heard; our stories celebrated, and our curiosity piqued.

Our charity objects ("Objects") are specifically restricted to the following:

To advance the education of the public in the arts and in particular collaborative arts, contemporary visual arts, performance, music, drama, poetry, craft, media arts and all other associated arts of the highest quality and calibre by:

- a) encouraging and developing public participation in these artforms by the presentation of artworks, commissions, concerts, performances, exhibitions and festivals in the Borough of St Helens primarily, and in the North West of England region, nationally and internationally;
- b) supporting community well-being and capacity-building in St Helens through commissioning of collaborative arts projects addressing issues of place, community and equality and inclusion; and
- c) promoting, supporting and developing creative communities and artists, and the understanding and capacities of collaborative arts practice nationally and internationally.

The results of this work ranges from theatre to visual art, and everything in between. Sometimes the results are dazzling public shows, sometimes they're quietly disruptive performances and often they're both! The work always creates the possibility, through shared art making, to imagine and express new futures and other ways of being. We work across all sorts of art forms with artists who share our vision and commitment. We also support artists and practitioners through collaboration, professional development opportunities and our annual With For About conference.

Our strategic aims as an organisation are:

- To create transformative and ambitious Art in collaboration with communities in areas of low arts engagement or from protected characteristic groups
- To become a centre for knowledge production in the field of collaborative and social arts practice
- To grow audiences for collaborative and social arts practice locally, regionally and nationally
- To create opportunities for learning and professional development to grow our organisation's resilience.

#### **Public benefit**

The Trustees have had due regard to the guidance published by the Charity Commission on public benefit when exercising any powers or duties to which the guidance is relevant.

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## HEART OF GLASS ST HELENS LTD

### TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

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#### Strategic report

The description under the headings "Achievements and performance" and "Financial review" meet the company law requirements for the trustees to present a strategic report.

#### Achievements and performance

The year 2022/23 was a more traditionally operational year, following two years of response to the global pandemic, although the ramifications of this global event were and are still felt and much learning, particularly in relation to marginalised or vulnerable members of our communities has been put into action. The year 2022/23 represented a transition year of additional funding from our primary funder Arts Council England. Our four year investment secured through their National Portfolio programme had been originally due to expire in March 2022, but due to the change and challenges posed by the global pandemic Arts Council England granted clients of this funding stream an additional year of funding at the same levels whilst they transitioned to their new 10 Year Strategy Let's Create. This funding extension provided stability to the arts and cultural sector and to our organisation during this period. In this period we prepared our application to Arts Council England's next funding portfolio of investment 2023-26 and were notified of our success in October 2022, with a new funding period commencing from April 1st 2023.

This year (22/23) also marked a transition year for our Creative People and Places programme work, having successfully applied to a new funding round, this year saw the geographic scope of this funding and our programme widen from St Helens to also include our neighbouring borough of Knowsley. 22/23 marked the first year of our operation across this wider footprint as part of this programme.

Our organisational programme, which included both of the above mentioned funded programmes of work, continued to support a diverse and dynamic programme of work supporting artists and communities to produce work in a range of settings and contexts. In January 2023 we produced our new forward strategy titled Building Blocks 2023 - 26 which articulated our journey so far, our priorities for the future as well the values and critical thinking methodologies that underpin our organisational practice. We welcomed new trustees to our Board, as well as new team members, following the departure of some long standing members of the team. We delivered an ambitious programme of work, with new and old partners, diverse communities and artists and maintained our status as a locally relevant and nationally significant arts and cultural organisation.

We hope that over the following pages you can get a sense of the breadth of our work and our achievements throughout the year.

#### Commissions, Residencies and Learning

We commission artists and communities to collaboratively produce new contemporary artworks, working across artforms. Quality of process and product is paramount to us and we benchmark our work against best practice nationally and internationally. Our work manifests itself in a range of community locations, locally, regionally, and nationally and we prioritise audiences and areas of low arts engagement.

Example works we have produced this year, our 9th year in operation, include:

#### ***Things I Don't Tell You - Zorka Wollny with Chrysalis Centre for Change.***

*Things I Don't Tell You* was an invitation to listen. The project was led by Berlin-based sound artist Zorka Wollny and produced through a creative residency with Chrysalis Centre for Change (an organisation that helps and supports anyone who identifies as a female experiencing domestic abuse) in St Helens. The sound composition produced was based on a series of questions. Starting from those asked quietly to oneself "Am I crazy? Am I stupid? Is it my fault?", through to the doubts and accusations from those around "Is it true? Aren't you being too sensitive?", to political statements "Why does the justice system let us down?". *Things I Don't Tell You* was performed to an audience in the brick chimney of The World of Glass, St Helens in May 2022 and was documented by filmmaker Anna Levin.

## HEART OF GLASS ST HELENS LTD

### TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

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**Women Working Class - Lead Artist Fox Irving** - In this year we were delighted to host and support the launch of the Women Working Class Podcast and resources for female working class artists and art practitioners. Launched in April with an in conversation event with lead Artist Fox Irving, each episode has been created as a partnership between one member from the founding project — the South East Women Working Class Group — and one member of the more recently established North West Group. Some podcasts feature invited guests and some are simply the two artists having a conversation, as they respond to the work 'Feeling Class' by academic writer Beverley Skeggs as a provocation, and share their personal experiences of surviving and thriving as working class artists. The project focuses on the lived experience of female working-class artists in the UK, and investigates how art, space, and class interact to reinforce or subvert dominant values.

**The Mic Drop continued - Many Hands One Heart with Larry Achiampong**

The Mic Drop is a collaborative podcast with the sole purpose of creating a space 'for migrants by migrants'; exercising agency and exchange through a shared space of collective thinking, storytelling and debate. Throughout this year the group produced a new season of the podcast as well as live programmes of work linked to local and national Pride celebrations and International Day Against Homophobia, Transphobia, and Biphobia. Creatives from the podcast took to many stages to share their stories, using snippets of the recordings as a starting point for conversations and performances exploring gender identity, indigenous Mayan dance, responses to the new Nationality and Border Bill and more.

**The Pip Tapes – Disability activists with Gemma Nash**

The PIP Tapes explores the journey of disability rights, the role of the cassette tape in crip culture and its use as a tool of resistance and record. Through the commission Gemma exchanged cassette tapes with disability activists around the history of disability activism in England and she created a series of remixes collaborating with artists Gill Crawshaw, Calum Perrin and filmmaker Alex Mannion-Jones and aspects of the work were presented in a year long exhibition at the People's History Museum, Manchester.

**Learning programme**

As a socially engaged organisation we are passionate about sharing our learning, supporting the growth and skills of artists and producers, and contributing to the conversation of what it means to create art with communities. Our Learning programme spans our annual conference, professional development programme, networking and sector leadership, and producing critical writing to share with the sector. Highlights in 2022/23 included:

- **Conversations Over a Brew**  
'Conversations Over A Brew' is our podcast series of intimate recorded conversations exploring the stories of the people we make art with. The collection is a library of diverse projects that talk about the behind the scenes reality of their creation, the shared collective moments and the learning that has happened that is not often shared. This podcast series is about the power of listening and conversation, and how making art can bring us together and create change.
- **Critical Writing & Artist Professional Development**  
We worked with Chrissie Tiller to rework our future vision. This document, titled Building Blocks, was published in January 2022. This accompanied other pieces of critical writing co-published with partners including Corridor 8, Art in Liverpool and Double Negative as well as a research and resource body of work, produced by Heart of Glass and Battersea Arts Centre and published by Arts Council England titled, Considering Co-Creation. We also produced a professional development series, supported by Esmee Fairbairn Foundation for creative practitioners nationally titled Compassion Not Competition.
- **Networking and sector leadership**  
Throughout the year we have made presentations at conferences and training events, sharing our experiences of working within the field of socially engaged practice. We maintain membership of various networks including Change Creation, Co-Creating Change, a-n, Artworks Alliance, Social Art Network and March for the Arts to name a few.

## HEART OF GLASS ST HELENS LTD

### TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

#### FOR THE YEAR ENDED 31 MARCH 2023

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##### Children and Young people

Across our programme we deliver a programme of work with and for children and young people through engagement with schools, colleges, partner organisations and through independent engagement with young people. Our work is aspirational, and through our project we create space for shared reflection on what impacts children and young people's lives and space to imagine different futures.

Example works we have produced this year include:

##### Lookout - Andy Field, Beckie Darlington

Lookout is a one-to-one encounter between one adult audience member and one child performer. Two people of very different ages, meeting to have a conversation about their town. They stand together somewhere high up, looking out at the streets and buildings of the town below. The performances took place over Friday 20th and Saturday 21st May and was attended by 97 adult audience members across the two days including the parents of the young performers, St Helens community members new to Heart of Glass, Mayor of St Helens and St Helens Council representatives. On the 25th May we also hosted a Gathering event inviting the young performers and 13 audience members to come together at The Quakers Meeting House to further reflect upon the performances and the conversations they shared together. Writer and theatre maker Josh Coats wrote a piece about their experience of Lookout which was published via Corridor 8's website on 16th June 2022 - <https://corridor8.co.uk/article/lookout/>

We created The Journey of Lookout website page reflecting upon the project and documenting the performances and feedback we received - <https://www.heartofglass.org.uk/news-and-resources/thoughts/the-journey-of-lookout>

Following on from a successful project and an interest from the school to continue to work with the artists and Heart of Glass. Artists' Andy and Beckie are developing a proposal for a long term collaborative partnership project that we will discuss with Broad Oak in the new school term.

Quotes about Lookout St Helens:

*"I really enjoyed Lookout and talking to Emily about all her ideas for making St Helens a better place to live. We talked about the places we enjoy going, and the things that worry us. I was so impressed with how confident the children were when talking to the people that attended. We have lots of change coming to St Helens in the next few years and we need to make sure these changes work for young people - with safe spaces for all generations, lots of trees and art. A place to be proud of." - Cllr Kate Groucutt (Audience member)*

*"I would like you to know how much I enjoyed the performance. I had been unsure what to expect as I had never been to anything by your organisation before. I have to be totally honest that the main reason for coming was to get the high up lookout over the town and see it from an angle I have never had a chance to in my 62 years of living in the town!!!! That in itself was incredible BUT the confidence and imagination of the children was the overwhelming takeaway memory from my visit. I do not think when I was age 9 I would have had that outlook on life or confidence. The hard work that had gone into the performance should be recognised and I hope there will be more publicity for you and the children as so often the good, positive things that children do are never given as much attention as happens when there is negative press to be had!!!!" St Helens resident (Audience member)*

*'The Look Out project has been an amazing experience for the Broad Oak Family - children, staff, parents and governors have all taken much from it. Broad Oak serves a community that experiences considerable socio-economic challenges. Most of our children live in postcodes that are considered in the top 1% most deprived in the country. They do not always have the same experiences or ambitions as their peers living in other areas. Working with projects such as Lookout builds confidence, raises self esteem and improves aspiration in our children. I was beyond proud to see them participating so confidently. It is a memory that all involved will treasure. I wish you every success in your next project. As ever, it'd be great to work with you again.'*

Melanie Hignett – Head Teacher at Broad Oak Community Primary School

## HEART OF GLASS ST HELENS LTD

### TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

#### FOR THE YEAR ENDED 31 MARCH 2023

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##### Textbook - Sarah Bailey (Artist) with teachers nationally

Working with a select group of teachers from across the country over a year Artist Sarah Bailey created 'Textbook' which captured their vision for education in the future. Through this artist-led approach the group collaboratively explored the questions of: What is a school? Who makes schools work? How do those people work together? What is the role of a child in a school? What is the connection between schools and communities? 100 copies of our Textbook were produced and circulated to contacts across the country. Those who receive it are invited to join the conversation, leaving their own learning behind in the form of notes and drawings, before they too pass it in.

We also developed a Textbook Twilight workshop which we delivered with different focus groups throughout September 2022 – March 2023. The first Textbook Twilight Session included schools that are part of the St Helens Primary Arts Network. In December Sarah Bailey delivered a Textbook Twilight Workshop with young people to explore their experiences of education and responses to Textbook. In January we launched an Audio Described Recording of Textbook which is accessible via the Heart of Glass Website We have launched a Lending Library with the remaining printed copies of Textbook.

##### 'The Talk' Learning Resource (TTLR) - Schools Resources produced with Artist Majorie Morgan focussed on black history and black excellence.

Following their production of 'The Talk' film which gave a brief insight into the personal impact of racism in the lives of Black young men in the UK, Artist Marjorie Morgan worked with Gabriel Morgan and Jazmin Sinclair to create 'The Talk' Learning Resource. This is a set of resources that aims to equip teachers with the starting points for wider structured discussions around race and racism, especially in the UK. The resource consists of a teacher's information booklet, flash cards which contain information about 20 people who have made varying contributions to British society throughout history - yet they and their achievements have in a number of cases been overlooked or ignored - trivia cards, biography profiles and 4 short films. The 4 x TTLR films have been viewed a total of 225 times (to date) via the Heart of Glass website.

The TTLR materials have been downloaded a total of 111 times from the project page. 19 x TTLR printed packs have been distributed to St Helens Schools and key stakeholders nationally and there is a demand for more printed packs. In November we delivered Anti-Racist Schools Training for St Helens Primary Schools facilitated by Everyday Racisms' Danielle Lewis-Egonu and Executive Head Teacher at The Galaxy Trust/Golden Thread Alliance has been using the resources as part of teacher development with ECT and Middle Leaders.

The teacher feedback following these sessions:

*"Very easy to access and use. All the information is included, which is really helpful  
The physical pack is really high quality. It's great that the resources are online as well.  
I liked that there was a range of people from different industries for children to learn about".*

*"This is useful to promote role models and support class discussions."*

*"The class used the video of Alice Dearing, and they loved talking about her overcoming the challenges and her success. We shared a flashcard and info card a day on Dojo during BHM and the children and parents interacted with it there and some children made posters of their own heroes. We used the trivia cards to form our lessons. My class loved the flashcards. They had some people they had heard of and some that they hadn't. It was very positive and opened up lots of discussions. I used these resources for assemblies during BHM and will come back to them again at key points in the year depending on the assembly themes. The teacher's guidance was actually really helpful. It helped me set up my lesson plan. (Set the rules of the discussion, terminology, links etc). I went through the teacher guidance with the network to support staff in delivering the content and it led to further discussions. Everyone took this element back to school briefing meetings to signpost."*

##### Running on Fumes - Caroline Smith (Contribution to Engage Event)

In February 2023, Kate Houlton (HoG CYP Producer), Caroline Smith (Running on Fumes Filmmaker), Lori (Young Collaborator) were interviewed by Engage's Young Producers about their experience of working together to create Running on Fumes - a short film project about young people's experience of the high street supported by Heritage Lottery. The interview formed part of a presentation that Heart of Glass made about the work as part of the 2 Day Gathering Momentum Conference that took place in March 2023 exploring the future of participatory art.



## HEART OF GLASS ST HELENS LTD

### TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

*FOR THE YEAR ENDED 31 MARCH 2023*

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#### **Creative Workshops at Lansbury - Kate Hodgson**

Throughout June, Artist Kate Hodgson worked with Lansbury Bridge School and Sports College to deliver creative workshops with students in the run up to the summer holidays. These sessions were organised and facilitated by Heart of Glass.

#### **Arts Award Pilot Programme with Gateacre - Kate Hodgson**

Nat (HoG Producer) worked with Artist Kate Hodgson and students and teachers at Gateacre School in Knowsley to pilot a specially designed Arts Award programme inspired by Heart of Glass programme themes. The aim of this pilot was to test and trial activities, creative workshops and gallery trips to support 10 x year 9/10 students to achieve the Bronze Arts Award. There have been four in-school workshops delivered through 22/23. The learning from this programme will inform an Arts Award package that will be offered out to schools across St Helens and LCR in future years.

#### **Curious Minds – Developing partnerships with schools across the North-West & Cumbria event**

On Thursday 9th February, Kate (HoG CYP Producer) represented Heart of Glass at an online knowledge sharing event for arts and cultural organisations and 24 schools located across the North West and Cumbria. The aim of the event was to provide an opportunity for teachers and arts organisations to come together to better understand each other's priorities and explore the ways in which arts organisations and schools can meaningfully work together.

#### **The Book of St Helens – The School for Invisible Urbanists with Andy Field and Beckie Darlington**

In 2021 Andy and long term collaborator Beckie Darlington returned to St Helens to work with around 150 children from Ashurst Primary School, Broad Oak Community Primary School and Rainford C.E. Primary School to create 'The Book of St Helens'. It is a guide to the real and imagined sights of St Helens, places that the children love, places they wish could be better, stories of their own lives and the myths and urban legends that help shape the way they see and experience the town. In March 2022 'The Book of St Helens' won the Liverpool City Region Culture and Creativity Impact Award for Improving Education. The award celebrates the power and value of culture and creativity to achieve positive outcomes in education and learning.

#### **Young Hearts Programme – Young women of Parr, St Helens with Kate Hodgson and Sophie Mahon**

Funded through support from Paul Hamlyn Foundation, our multi-year *Young Hearts Programme* came to a close in 2022. The programme sought to give the young women of Parr the space to explore and reflect upon their experiences of growing up and living in St Helens. Working with artist Kate Hodgson the young women developed 'PARRTY', a zine for young women by young women. They took part in creative activities and conversations exploring themes of interest to them and together created the zine to be shared with friends, family and their local community. Working with artist Sophie Mahon, another group of young women worked on the 'I am me' project to co-create and select artworks for an exhibition that articulated a female experience of the local area. Through the project they developed their skills in different artforms including film, photography, poetry, sculpture, and installation. Through these creative mediums the group explored issues that are important to them and have supported one another to develop their creativity.

## HEART OF GLASS ST HELENS LTD

### TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

*FOR THE YEAR ENDED 31 MARCH 2023*

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#### **Creative People and Places**

During 2022/23 began our expanded Creative People and Places programme, covering St Helens and Knowsley. Throughout the year we have been working with a range of new partners in Knowsley and St Helens to develop and devise a programme of work built on the principles of 'Town As Arts Centre'. This programme has continued to engage with a range of community groups and present our work to new audiences. Programme highlights included:

- **Growing Antlers with Artist Lou Chapelle and families in Knowsley**  
Part of Knowsley Safari's popular Enchanted winter trail, Growing Antlers is a magical new video art installation created by artist Lou Chapelle working with families from Knowsley. Inspired by the winter solstice and Knowsley Safari's ancient woodland setting and the deer herd who roam it, the hologram-like audio visual spectacle explored the magic, myth and spirituality that these 'guardians of the forest' have inspired in cultures across the world. Visitors were invited to pause at the installation and watch and listen as colourful autumn leaves fall, pink moons rise, flowers bloom and people magically transform... and imagine what would happen if we grew antlers and could tune in and reconnect into the nature all around us?
- **Takeover - BE OUR GUEST with various artists and communities and co-curated with Artist Lowri Evans.**  
Over two months we developed a free arts festival of events, exhibitions, films, participatory performances and more in unexpected spaces and venues across St Helens and Knowsley. Including film screenings, performances, public realm works, workshops and more, the dynamic programme included the work of over 20 practitioners and created unique opportunities for communities to engage with work in non-traditional spaces across both boroughs.

#### **Promoting equity, equality, diversity and inclusion**

Our ambitions and commitments to equity, equality, diversity and inclusion are articulated in the following values:

- we recognise and value the cultural diversity that exists in society
- we are wholly committed to promoting equity, and it is our intention that all people should be treated with respect, courtesy, dignity and integrity whilst involved in activities with us
- we actively seek to improve the quality of our services, communications and facilities to serve the differing needs of those we engage with, removing barriers to access
- we aim to avoid or remove any unfair and/or discriminatory practices within our organisation and delivery programmes
- we actively oppose all forms of discrimination; and
- we are committed to taking positive steps to remove barriers to participation and access, so that everyone in our community may enjoy and benefit from our programmes of work.

We recognise as an organisation we are on a constant journey of improvement and we encourage conversations and feedback. Throughout 2022/23 we continued work with an Inclusive Arts Engagement Consultant, AMIOKAA, to reflect on our programmes, and how we work in order that we are removing barriers for how people can engage with us as an audience member, a collaborator or as a member of staff. In 2022 we launched a new EEDI Policy and Action Plan to state our ambitions and monitor our progress in this area of work.

#### **Environmental impact**

During 2022/23 we spent time reflecting on the role we play in influencing behaviour and turning the tide on our environmental impact. We recognise there is a global climate crisis and as an organisation we have a vital role to play in changing how we operate, reducing our carbon footprint and influencing the actions of others. We believe that we have a responsibility to care for and protect the environment in which we operate through delivering our work in an environmentally sustainable and ethical manner. We are fully committed to improving environmental performance across all of our activities, and will encourage our partners and members of the wider community to join us in this effort. We have an established Environmental Working Group within the organisation and have nominated 2 Environmental Champions, who throughout the year undertook detailed training to improve their knowledge and understanding to share with the wider team and inform our Environmental Policy and Action Plan which was launched in 2022.

## HEART OF GLASS ST HELENS LTD

### TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

*FOR THE YEAR ENDED 31 MARCH 2023*

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#### **Plans for the future**

We are an organisation that champions people, place and practice, and we will continue to create unique and ambitious opportunities for diverse communities to take part in the making of dynamic new work which will animate underrepresented places, and through partnership working build upon community and place-based assets and strategies. Our ethos and programmes of work directly deliver against the 10-year aims of Arts Council England's Let's Create strategy and we are delighted to have received the continued support from Arts Council England through their next phase of national strategic investment.

Through our NPO programme we will continue to deliver a programme of local (Liverpool City Region) and remote (National) commissions, public events in real-life and in the digital sphere, and artist development through residencies and our learning offer. Through our Creative, People and Places funding we will deliver our TELL STORIES THAT MATTER programme, creatively reigniting the boroughs of St Helens and Knowsley, building on their distinctive personalities and social fabrics to co-create engaging artworks.

Throughout our work we are keen to continue exploring ways to creatively address the themes that concern our communities, such as Climate, Migration, Social and Disability Justice. We will do this by creating projects which enable everyone to share their different knowledge and experience of this world, and create spaces to wonder collectively how we might unlearn or undo those things that have brought us to where we are, and then find creative ways to work together to imagine different futures.

Alongside this we will continue to develop our own capacity as an organisation through specialist training and development programmes, working with our knowledgeable board, with relevant lived and professional experience, to create programmes of work and an organisation that reflect our values of Care, Collaboration and Challenge.

#### **Financial review**

Total income for the year 2022/23 amounted to £863,958 (2022: £711,996). Expenditure amounted to £866,194 (2022: £858,759) resulting in the year ending with an overall deficit of £2,236 (2022: deficit £146,763) representing a surplus on restricted funds of £10,803 (2022: deficit £159,146) and a deficit on unrestricted funds of £13,039 (2022: surplus £22,383). The final balance on unrestricted funds is £267,613 (2022: £280,652).

#### **Reserves policy**

The Board of Trustees agreed to maintain unrestricted financial reserves to a level which covers 16 weeks of core operational costs; covering NPO and core staff salaries and administration costs. The reserves level will be monitored every quarter by the Board of Trustees and the policy and reserves target will be reviewed annually or whenever there are significant changes in staff hours or numbers. At 31st March 2023 these reserves amounted to £123,376. The value of current unrestricted reserves excluding designations as at 31st March 2023 was £144,237.

#### **Investment powers and policy**

Our investment policy is to invest our monies not immediately required for our charitable purposes in or upon such investments, securities or property as may be thought fit, subject to conditions imposed or required by law.

## HEART OF GLASS ST HELENS LTD

### TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

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#### Risk management

The Risk Register is one of the key documents in our organisational business plan. Being aware of risks facing the organisation is critical to ensuring that we can grow, develop and become a sustainable part of the nation's creative ecology. We have implemented a risk register, which captures known risks to the organisation across the areas of; programme delivery, governance, human resources, financial management, funding, legal and national standards and policy, information communication technology, communications and marketing, equipment and assets, and external influences.

Each risk is assessed on its likelihood and impact and given a severity rating between 1 and 9. They are also attributed to an owner within the organisation who is responsible for managing the risk through identified mitigating and contingent actions. Risks will stay open on the risk register until they have been fully mitigated or negated. The risk register is monitored by the Board of Trustees who ensure that known risks are well managed and who support the leadership team in identifying new risks to the organisation as they occur.

Our organisational policy on risk management is to:

- follow best practice in designing our risk management framework
- encourage well-managed taking of risk to deliver business objectives
- provide staff with policies and procedures necessary to manage risk
- embed risk management in the day-to-day business
- identify and prioritise risk using the risk management methodology
- regularly monitor major risks at executive level, and
- achieve continuous improvement in risk management.

#### Structure, governance and management

##### Trustees of the charity

The directors of the charitable company are the Trustees for the purposes of company law. The Trustees who have served during the year, resigned within the year, and since the year end are detailed below:

J E Carruthers

P P Hogan

J Jones

H Firth

S M Stubbs

(Resigned 20 March 2023)

D M Foster

G J Pennington

J Rowlands

J P Whaling

J E Samuels

A G Osundeko

H R Hathiwala

R I Francis

(Appointed 29 September 2022 and resigned 25 March 2023)

B Carlisle

(Appointed 20 March 2023)

N Mellor

(Appointed 20 March 2023)

A Uzomah-Uwalaka

(Appointed 20 March 2023)

## HEART OF GLASS ST HELENS LTD

### TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

*FOR THE YEAR ENDED 31 MARCH 2023*

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#### **Recruitment and appointment of Trustees**

Trustees are recruited to our organisation based on skills, experience and knowledge. The Board of Trustees conduct a regular skills audit, identifying strengths and weaknesses within the board. Open recruitment occurs to fill identified gaps for Trustee vacancies.

Trustees are appointed at the Annual General Meeting (AGM). Trustees may appoint a person willing to act as an additional trustee before an AGM is held: however, their continuation as a trustee must be ratified at the next AGM. As detailed within our Memorandum and Articles of Association, one third of the Trustees must retire at each AGM but may seek re-election by members of the charitable company attending the meeting (in-person and by proxy). No person under the age of 18 may be appointed as a Trustee.

The Board of Trustees, which shall have no less than 3 members but not subject to a maximum number, administers the charity. They include the Chair, Vice-Chair and Treasurer. The Company Secretary may be a Trustee or a member of staff. The Board of Trustees appoint these roles at each Annual General Meeting. The full Board of Trustees meet at least 4 times a year and additionally in sub-committees covering areas of finance & audit and diversity & equality, which meet quarterly.

The Chief Executive is appointed by the Trustees to manage the day-to-day operations of the charity and deliver the approved aims and objectives as detailed within the organisation's strategic documents. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation approved by the Trustees, for the implementation of the strategic decisions at an operational level.

#### **Induction of new Trustees**

All new Trustees receive a thorough and structured induction with the Chief Executive and Chair:

- They are made aware of their legal responsibilities as a Charity Trustee and Company Director and are given access to a range of useful resources, such as the Charity Commission new Trustee guidance
- They are introduced to our organisation and given information on our organisational priorities, including our business plan and associated action plans, and the papers from the last two board meetings
- They are invited to visit our work, meeting with our staff team, freelance artists and participants to understand and experience our work first hand, and
- They are offered a Trustee Mentor and invited to attend training relevant to their role.

#### **Remuneration of key management personnel**

We have benchmarked our salaries and rates of pay with other UK arts organisations and as such our key management personnel are paid in accordance with this.

#### **Governing Document**

The charity which is a company limited by guarantee is governed by its Memorandum and Articles of Association which were revised on 16th February 2022. All members have agreed to contribute the sum not exceeding £10 in the event of a winding-up. It is registered as a charity with the Charity Commission.

#### **Related parties**

There are no related parties.

## HEART OF GLASS ST HELENS LTD

### TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

*FOR THE YEAR ENDED 31 MARCH 2023*

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#### Statement of trustees' responsibilities

The Trustees are responsible for preparing the Trustees' Annual Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company for that period.

In preparing these accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charitable company will continue its activities.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the accounts comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Trustees' statement of disclosure of information to the auditors

Each of the persons who is a Trustee at the date of approval of this report confirm in so far as they are aware that:

- there is no relevant audit information of which the charitable company's auditor is unaware, and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the auditors are aware of that information.

#### Auditor

Mitchell Charlesworth (Audit) Limited is willing to continue in office and a resolution for their reappointment will be proposed at the forthcoming Annual General Meeting

#### Disclosure of information to auditor

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The trustees' report, including the strategic report, was approved by the Board of Trustees.

**J Rowlands**

Trustee

Dated: 6 September 2023

# HEART OF GLASS ST HELENS LTD

## INDEPENDENT AUDITOR'S REPORT

### TO THE MEMBERS OF HEART OF GLASS ST HELENS LTD

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#### Opinion

We have audited the financial statements of Heart of Glass St Helens Ltd (the 'charity') for the year ended 31 March 2023 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared, which includes the directors' report and the strategic report prepared for the purposes of company law, is consistent with the financial statements; and
  - the strategic report and the directors' report included within the trustees' report have been prepared in accordance with applicable legal requirements.
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## HEART OF GLASS ST HELENS LTD

### INDEPENDENT AUDITOR'S REPORT (CONTINUED)

#### TO THE MEMBERS OF HEART OF GLASS ST HELENS LTD

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##### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report or the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

##### **Responsibilities of trustees**

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

##### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.



## HEART OF GLASS ST HELENS LTD

### INDEPENDENT AUDITOR'S REPORT (CONTINUED)

#### TO THE MEMBERS OF HEART OF GLASS ST HELENS LTD

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##### **Extent to which the audit was considered capable of detecting irregularities including fraud**

We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and then design and perform audit procedures responsive to those risks, including obtaining audit evidence that is sufficient and appropriate to provide a basis for our opinion.

##### **Identifying and assessing potential risks related to irregularities**

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we considered the following:

- the nature of the industry and sector, control environment and business performance;
- the charity's own assessment of the risks that irregularities may occur either as a result of fraud or error;
- the results of our enquiries of management and members of the Board of Trustees of their own identification and assessment of the risks of irregularities;
- any matters we identified having obtained and reviewed the charity's documentation of their policies and procedures relating to:
- identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non-compliance;
- detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud; and
- the internal controls established to mitigate risks of fraud or non-compliance with laws and regulations; and
- the matters discussed among the audit engagement team regarding how and where fraud might occur in the financial statements and any potential indicators of fraud.

As a result of these procedures, we considered the opportunities and incentives that may exist within the organisation for fraud and identified the greatest potential for fraud in the following areas:

(i) The presentation of the charity's Statement of Financial Activities, (ii) the charity's accounting policy for revenue recognition; and (iii) the overstatement of salary and other costs. In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

We also obtained an understanding of the legal and regulatory framework that the charity operates in, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements. The key laws and regulations we considered in this context included the UK Companies Act and the Statement of Recommended Practice - 'Accounting and Reporting by Charities' issued by the joint SORP making body .

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which may be fundamental to the charity's ability to operate or to avoid a material penalty. These included Safeguarding and Data Protection Regulations.

## HEART OF GLASS ST HELENS LTD

### INDEPENDENT AUDITOR'S REPORT (CONTINUED)

#### TO THE MEMBERS OF HEART OF GLASS ST HELENS LTD

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##### **Audit response to risks identified**

As a result of performing the above, we identified the presentation of the charity's Statement of Financial Activities, revenue recognition and overstatement of wages and other costs as the key audit matters related to the potential risk of fraud. The key audit matters section of our report explains the matters in more detail and also describes the specific procedures we performed in response to those key audit matters.

In addition to the above, our procedures to respond to risks identified included the following:

- reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with relevant laws and regulations described above as having a direct effect on the financial statements;
- enquiring of management and members of the Board of Trustees concerning actual and potential litigation and claims;
- performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud;
- reading minutes of meetings of those charged with governance and reviewing correspondence with relevant authorities where matters identified were significant;
- in addressing the risk of fraud through management override of controls, testing the appropriateness of journal entries and other adjustments; assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.

We also communicated relevant identified laws and regulations and potential fraud risks to all engagement team members and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

##### **Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

**Philip Griffiths (Senior Statutory Auditor)**  
for and on behalf of Mitchell Charlesworth (Audit) Limited

6 September 2023

**Accountants**  
**Statutory Auditor**

3rd Floor  
5 Temple Square  
Temple Street  
Liverpool  
Merseyside  
L2 5RH

## HEART OF GLASS ST HELENS LTD

### STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

		Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	Notes	2023	2023	2023	2022	2022	2022
		£	£	£	£	£	£
<b><u>Income from:</u></b>							
Donations and legacies	2	997	11,347	12,344	5,774	33,891	39,665
Charitable activities	3	368,430	482,049	850,479	419,357	252,810	672,167
Investments	4	1,135	-	1,135	164	-	164
<b>Total income</b>		<u>370,562</u>	<u>493,396</u>	<u>863,958</u>	<u>425,295</u>	<u>286,701</u>	<u>711,996</u>
<b><u>Expenditure on:</u></b>							
Charitable activities	5	383,601	482,593	866,194	402,912	455,847	858,759
<b>Net (expenditure)/income for the year/</b>							
<b>Net movement in funds</b>		(13,039)	10,803	(2,236)	22,383	(169,146)	(146,763)
Fund balances at 1 April 2022		280,652	33,857	314,509	258,269	203,003	461,272
<b>Fund balances at 31 March 2023</b>		<u>267,613</u>	<u>44,660</u>	<u>312,273</u>	<u>280,652</u>	<u>33,857</u>	<u>314,509</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# HEART OF GLASS ST HELENS LTD

## BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
<b>Fixed assets</b>					
Tangible assets	10		1,723		3,883
<b>Current assets</b>					
Debtors	11	481		12,198	
Cash at bank and in hand		340,345		358,270	
		<u>340,826</u>		<u>370,468</u>	
<b>Creditors: amounts falling due within one year</b>	12	<u>(30,276)</u>		<u>(59,842)</u>	
Net current assets			310,550		310,626
<b>Total assets less current liabilities</b>			<u>312,273</u>		<u>314,509</u>
<b>Income funds</b>					
Restricted funds	13		44,660		33,857
<u>Unrestricted funds</u>					
Designated funds	14	123,376		153,615	
General unrestricted funds		<u>144,237</u>		<u>127,037</u>	
			267,613		280,652
			<u>312,273</u>		<u>314,509</u>

The financial statements were approved by the Trustees on 6 September 2023

J Rowlands  
Trustee

Company registration number 9812411

## HEART OF GLASS ST HELENS LTD

### STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2023

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	Notes	2023 £	£	2022 £	£
<b>Cash flows from operating activities</b>					
Cash absorbed by operations	17		(16,727)		(152,884)
<b>Investing activities</b>					
Purchase of tangible fixed assets		(2,333)		-	
Investment income received		1,135		164	
		<u>          </u>		<u>          </u>	
<b>Net cash (used in)/generated from investing activities</b>			(1,198)		164
<b>Net cash used in financing activities</b>			-		-
			<u>          </u>		<u>          </u>
<b>Net decrease in cash and cash equivalents</b>			(17,925)		(152,720)
Cash and cash equivalents at beginning of year			358,270		510,990
			<u>          </u>		<u>          </u>
<b>Cash and cash equivalents at end of year</b>			<u>340,345</u>		<u>358,270</u>

# HEART OF GLASS ST HELENS LTD

## NOTES TO THE FINANCIAL STATEMENTS

*FOR THE YEAR ENDED 31 MARCH 2023*

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### 1 Accounting policies

#### Charity information

Heart of Glass St Helens Ltd is a company limited by guarantee and a registered charity in the United Kingdom. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are set out in the Trustees' Report on page 2

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# HEART OF GLASS ST HELENS LTD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

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### 1 Accounting policies (Continued)

#### 1.5 Expenditure

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Costs of raising funds.
- Expenditure on charitable activities.
- Other expenditure represents those items not falling into the categories above.

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs and administrative payroll costs. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

The analysis of these costs is included in note 6.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	50% straight line
Computers	33.33% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

# HEART OF GLASS ST HELENS LTD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

### 1 Accounting policies

(Continued)

#### *Basic financial assets*

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

#### *Basic financial liabilities*

Basic financial liabilities, including creditors are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### *Derecognition of financial liabilities*

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

### 1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

### 1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

### 2 Donations and legacies

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Donations and gifts	997	-	997	-	-	-
Government grants received	-	-	-	5,774	-	5,774
Donated goods and services	-	11,347	11,347	-	33,891	33,891
	<u>997</u>	<u>11,347</u>	<u>12,344</u>	<u>5,774</u>	<u>33,891</u>	<u>39,665</u>



## HEART OF GLASS ST HELENS LTD

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

3 Charitable activities	National portfolio Creative People and Places 2023		Total/National portfolio Creative People and Places 2022		Total 2022
	2023	2023	2023	2022	
	£	£	£	£	£
Ticket sales	15	1,274	1,289	12	12
Consultancy fees	4,260	6,243	10,503	4,405	20,500
Grants receivable	427,570	411,117	838,687	448,198	199,052
	431,845	418,634	850,479	452,615	219,552
Analysis by fund					
Unrestricted funds	360,913	7,517	368,430	418,857	500
Restricted funds	70,932	411,117	482,049	33,758	219,052
	431,845	418,634	850,479	452,615	219,552
					672,167

## HEART OF GLASS ST HELENS LTD

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

3 Charitable activities	National portfolio Creative People and Places		Total/National portfolio Creative People and Places		Total 2022
	2023	2023	2023	2022	
	£	£	£	£	£
<b>Grants receivable</b>					
Arts Council England	356,440	383,652	740,092	371,612	149,252
St. Helens Council	-	-	-	-	15,000
Torus Foundation	-	5,000	5,000	-	29,000
Esme Fairbairn Foundation	63,800	-	63,800	67,875	-
Knowsley Metropolitan Borough Council	-	20,000	20,000	-	-
Other	7,330	2,465	9,795	9,711	4,800
	<u>427,570</u>	<u>411,117</u>	<u>838,687</u>	<u>448,198</u>	<u>199,052</u>
					<u>647,250</u>

(continued)

## HEART OF GLASS ST HELENS LTD

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

#### 4 Investments

	<b>Unrestricted funds 2023 £</b>	<b>Unrestricted funds 2022 £</b>
Interest receivable	1,135	164

#### 5 Charitable activities

	<b>2023 £</b>	<b>2022 £</b>
Staff costs	305,280	194,131
Programme expenditure	220,722	313,871
Evaluation and development	46,936	21,825
Marketing and communications	34,736	43,240
In kind sponsorship and expenditure	11,347	33,891
	<u>619,021</u>	<u>606,958</u>
Share of support costs (see note 6)	232,762	238,596
Share of governance costs (see note 6)	14,411	13,205
	<u>866,194</u>	<u>858,759</u>
<b>Analysis by fund</b>		
Unrestricted funds	383,601	402,912
Restricted funds	482,593	455,847
	<u>866,194</u>	<u>858,759</u>

## HEART OF GLASS ST HELENS LTD

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

6	Support costs	Support costs	Governance costs	2023	Support costs	Governance costs	2022
		£	£	£	£	£	£
	Staff costs	152,241	-	152,241	194,878	-	194,878
	Depreciation	4,493	-	4,493	6,175	-	6,175
	Premises costs	5,978	-	5,978	5,353	-	5,353
	Computer costs	5,241	-	5,241	3,464	-	3,464
	Telephone	4,237	-	4,237	3,449	-	3,449
	Legal and professional	26,584	-	26,584	8,323	-	8,323
	Insurance	2,950	-	2,950	2,639	-	2,639
	Bank charges	681	-	681	796	-	796
	Staff training	13,441	-	13,441	3,087	-	3,087
	Printing, stationery and postage	637	-	637	488	-	488
	Other staff expenses	10,019	-	10,019	8,273	-	8,273
	Office expenses	6,260	-	6,260	1,671	-	1,671
	Audit fees	-	13,517	13,517	-	11,588	11,588
	Regulatory fees	-	894	894	-	1,617	1,617
		<u>232,762</u>	<u>14,411</u>	<u>247,173</u>	<u>238,596</u>	<u>13,205</u>	<u>251,801</u>
	Analysed between						
	Charitable activities	<u>232,762</u>	<u>14,411</u>	<u>247,173</u>	<u>238,596</u>	<u>13,205</u>	<u>251,801</u>

### 7 Trustees

None of the Trustees (or any persons connected with them) received any remuneration during the year (2022: £Nil). Reimbursed travel expenses totaled £636 (2022: £799) relating to 3 Trustees (2022: 3)

The total amount of employee benefits received by key management personnel is £171,173 (2022: £191,182).

The charity considers its key management personnel to comprise the Director, Deputy Director, Head of Finance and Operations, Head of Programme, and Head of Marketing & Communications.

### 8 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
Administration	5	4
Service delivery	11	10
Total	<u>16</u>	<u>14</u>

## HEART OF GLASS ST HELENS LTD

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

8 Employees	(Continued)	
Employment costs	2023	2022
	£	£
Wages and salaries	410,147	348,204
Social security costs	36,892	31,618
Other pension costs	10,482	9,187
	<u>457,521</u>	<u>389,009</u>

The number of employees whose annual remuneration was more than £60,000 is as follows:

	2023	2022
	Number	Number
£60,001 to £70,000	<u>1</u>	<u>-</u>

### 9 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

### 10 Tangible fixed assets

	Fixtures and fittings	Computers	Total
	£	£	£
<b>Cost</b>			
At 1 April 2022	13,252	29,474	42,726
Additions	-	2,333	2,333
	<u>13,252</u>	<u>31,807</u>	<u>45,059</u>
At 31 March 2023	13,252	31,807	45,059
<b>Depreciation and impairment</b>			
At 1 April 2022	13,251	25,592	38,843
Depreciation charged in the year	1	4,492	4,493
	<u>13,252</u>	<u>30,084</u>	<u>43,336</u>
At 31 March 2023	13,252	30,084	43,336
<b>Carrying amount</b>			
At 31 March 2023	-	1,723	1,723
	<u>-</u>	<u>1,723</u>	<u>1,723</u>
At 31 March 2022	1	3,882	3,883
	<u>1</u>	<u>3,882</u>	<u>3,883</u>

## HEART OF GLASS ST HELENS LTD

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

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<b>11 Debtors</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Amounts falling due within one year:</b>		
Trade debtors	233	3,072
Other debtors	-	1,818
Prepayments and accrued income	248	7,308
	<u>481</u>	<u>12,198</u>
	<u><u>481</u></u>	<u><u>12,198</u></u>
<b>12 Creditors: amounts falling due within one year</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Trade creditors	12,415	17,788
Accruals and deferred income	17,861	42,054
	<u>30,276</u>	<u>59,842</u>
	<u><u>30,276</u></u>	<u><u>59,842</u></u>

## HEART OF GLASS ST HELENS LTD

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

#### 13 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds		Movement in funds		Balance at 31 March 2023		
	Balance at incoming resources 1 April 2021	Resources expended	Balance at incoming resources 1 April 2022	Resources expended			
	£	£	£	£	£		
Arts Council England - Creative People and Places	92,725	149,252	(241,977)	-	383,652	(339,792)	43,860
St Helens MBC - CPP3	-	5,000	(5,000)	-	-	-	-
Torus Foundation - CPP3	-	29,000	(16,318)	12,682	5,000	(17,682)	-
National Lottery Community Fund - CPP3	-	4,800	-	4,800	-	(4,800)	-
Homotopia	-	1,000	(1,000)	-	1,000	(1,000)	-
SHMBC - Culture Hub CPP3	-	10,000	(5,000)	5,000	-	(5,000)	-
I Will - YP Conference	3,359	-	(3,359)	-	-	-	-
Jerwood Arts - Writer In Residence	-	8,711	(8,711)	-	732	(732)	-
Paul Hamlyn Foundation	57,987	-	(57,987)	-	-	-	-
SHMBC - Shaw Street Floor Mural	-	20,000	(20,000)	-	-	-	-
Esmee Fairbairn Foundation	-	9,875	-	9,875	63,800	(73,675)	-
Donated services	-	33,891	(33,891)	-	11,317	(11,317)	-
Arts Council England - Cultural Recovery Fund	27,432	15,172	(42,604)	-	-	-	-
Other	-	-	-	-	1,465	(1,465)	-
British Council Malaysia	-	-	-	-	6,400	(5,600)	800
Necessity - Suicide Chronicles	20,000	-	(20,000)	-	-	-	-
Knowsley Metropolitan Borough Council	-	-	-	-	20,000	(20,000)	-
Torus - Time for Tea	1,500	-	-	1,500	-	(1,500)	-
	203,003	286,701	(455,847)	33,857	493,396	(482,593)	44,660

## HEART OF GLASS ST HELENS LTD

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

13 Restricted funds

(continued)

#### **Arts Council England - Creative People and Places**

Supported by a local consortium we deliver the Creative People and Places programme in St Helens undertaking a series of residencies and commissions with local community groups to build arts engaged audiences in the town and to embed arts and arts-led commissioning in the borough's strategic decision-making.

#### **St Helens MBC - CPP3**

Following our successful work with St Helens MBC during the pandemic we received further funds to continue our work with artist Lou Chapelle and University of the Third Age St Helens alongside residents at Foundry Wharf exploring human feelings of connection and togetherness.

#### **Torus Foundation - CPP3**

Working in partnership with Torus we commissioned several internationally renowned artists to work with communities within Parr, St Helens, to activate their shared spaces and landscapes with striking new murals.

#### **National Lottery Community Fund - CPP3**

Working with artist Rudy Loewe and communities of people who were shielding during the pandemic, the group will create a new piece of art in the form of a 'bus wrap' to be exhibited on a local bus in St Helens.

#### **Homotopia**

Artist Emma Colbert has worked with the local LGBTQ+ community in St Helens to create a 'bus wrap' that celebrates their identity.

#### **SHMBC - Culture Hub CPP3**

Working in partnership with Culture Hubs we commissioned several internationally renowned artists to work with communities within Parr, St Helens, to activate their shared spaces and landscapes with striking new murals.

#### **I Will - YP Conference**

Following the Children's Charter in 2019, and in consultation with I Will we continued to work with the schools to create a publication 'The Book of St Helens' with artists Andy Field and Beckie Darlington. The book is a guide made by children for adults, allowing them to see St Helens through their eyes.

#### **Jerwood Arts - Writer in Residence**

We were chosen as a Host Organisation in the Weston Jerwood Creative Bursaries 2020-22 (WJCB) which was delivered by Jerwood Arts along with People Make It Work, to support early career practitioners. Through the programme our Writers in Residence were able to access training, coaching and a network of other bursary recipients.



# HEART OF GLASS ST HELENS LTD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

13 Restricted funds

(continued)

#### **Paul Hamlyn Foundation**

The vision of Young Hearts was to address challenges of provision with young women in St Helens via a bespoke and socially engaged approach to developing collaborative arts activities with young women. We worked with two artists, Sophie Mahon and Kate Hodgson, to develop two projects with young women to explore co-producing, co-commissioning and the creation of new artworks reflective of young women's experiences of growing up and living in St Helens.

#### **SHMBC - Shaw Street Floor Mural**

Working in partnership with St Helens MBC we commissioned the artist known as Fandango Kid to work with members of Change Grow Live St Helens, to create a striking new floor mural for St Helens town centre. Entitled 'Together in Love And Courage' this bold and vibrant floor mural reflects themes of resilience and overcoming extreme adversity.

#### **Esmee Fairbairn Foundation**

Following the growth in our criticality programme and conversations within the sector we have received funding to engage an experienced consultant to test feasibility of a membership offer and create a professional development programme for stakeholders working nationally in social arts practice.

#### **Arts Council England - Cultural Recovery Fund**

Administered by Arts Council England, the Cultural Recovery Fund was established by the UK Government to support cultural organisations through the Covid-19 pandemic. The fund enabled us to find new ways to deliver our work, including transferring the full delivery of The Northern Faculty of Social Arts Practice online, setting up our staff team for effective home working, conducting a digital audit of our work as well as supporting staff training on equality and diversity in the workplace.

#### **Necessity - Suicide Chronicles**

This fund supported the development of Chronicle Three: Full of Grace. A film created by and about Pete Johnson, with artist Mark Storer and a group of other artists, telling the story of how the suicide of his mother impacted Pete's life. The Suicide Chronicles seeks to develop a collective, creative language to share the infinitely complex and multi-layered experience of suicide.

#### **Knowsley Metropolitan Borough Council**

We received £20,000 from Knowsley Borough Council to develop new work as part of their Arts & Cultural neighbourhoods programme to develop work with artists and communities in Halewood - a ward of Knowsley. The focus of this work is artist support, community consultation and public engagement and forms part of their ambitions to develop and support work through their cultural programme in towns and villages across the borough.

#### **Torus - Time for Tea**

Following the Madlove Take Over in November 2019 we received funds from Torus Housing to support ongoing work with the participants from Clock Face in St Helens who collaboratively created a tea blend as part of the festival.

**HEART OF GLASS ST HELENS LTD**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2023**

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13 Restricted funds

(continued)

**British Council Malaysia - Commissions Programme**

Supported by the British Council, we have developed a new artist led research commission with the Artist Youngsook Chol, exploring ecological grief and sites or ecological destruction locally in the Northwest of England and Internationally. British Council support particularly assisted the international travel aspect of the project which has seen us forge relationships with communities and organisations in Malaysia as part of a three year research and development project which will culminate in the presentation of a new artwork.

## HEART OF GLASS ST HELENS LTD

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

#### 14 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2021	Resources expended	Transfers	Balance at 1 April 2022	Resources expended	Transfers	Balance at 31 March 2023
	£	£	£	£	£	£	£
Arts Council England - NPO	78,446	-	40,733	119,179	-	4,197	123,376
Arts Council England - Co-Creation	2,199	(2,199)	-	-	-	-	-
Esme Fairbairn	28,820	(23,987)	-	4,833	(4,833)	-	-
Staffing	25,405	-	4,070	29,475	-	(29,475)	-
Street Hunt Book Sales	128	-	-	128	(128)	-	-
	<u>134,998</u>	<u>(26,186)</u>	<u>44,803</u>	<u>153,615</u>	<u>(4,961)</u>	<u>(25,278)</u>	<u>123,376</u>

The trustees have set aside the sum of £123,376 for the purpose of programme delivery in 2023/24.

#### 15 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2023	2023	2023	2022	2022	2022
	£	£	£	£	£	£
Fund balances at 31 March 2023 are represented by:						
Tangible assets	1,723	-	1,723	3,883	-	3,883
Current assets/(liabilities)	265,890	44,660	310,550	276,769	33,857	310,626
	<u>267,613</u>	<u>44,660</u>	<u>312,273</u>	<u>280,652</u>	<u>33,857</u>	<u>314,509</u>

#### 16 Related party transactions

There were no disclosable related party transactions during the year (2022 - none).

In the opinion of the trustees there is no ultimate controlling party.

## HEART OF GLASS ST HELENS LTD

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

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17	Cash generated from operations	2023	2022
		£	£
	Deficit for the year	(2,236)	(146,766)
	Adjustments for:		
	Investment income recognised in statement of financial activities	(1,135)	(164)
	Depreciation and impairment of tangible fixed assets	4,493	6,175
	Movements in working capital:		
	Decrease in debtors	11,717	26,109
	(Decrease) in creditors	(29,566)	(38,238)
	<b>Cash absorbed by operations</b>	<u>(16,727)</u>	<u>(152,884)</u>
18	<b>Analysis of changes in net funds</b>		
	The charity had no debt during the year.		

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.